

UTILITY BILLING DISCONTINUANCE OF SERVICE FORM

Town of Oologah ❖ PO Box 939 ❖ Oologah, OK 74053
Phone: (918)443-2783 ❖ Fax: (918)443-2616 ❖ www.TownofOologah.org

Service Address: Customer/Account #: _____

Owner Name: _____

Phone Number: (____) _____

Mailing Address: _____

City/State/Zip: _____

Reason for Discontinuance:

(Please select and complete the most applicable section.)

This property has been sold and I am no longer responsible for service.

Escrow Close Date: _____

Title Company Name: _____

For verification purposes, both the escrow close date and the title company name must be provided in order to stop service in the current owner's name. Incomplete forms will not be processed.

Owner's Signature: _____ Date: _____

This property will be vacant for a period of time and I wish to stop service.

Requested Discontinue Date: _____

Requested date cannot be made retroactive and must provide a minimum of one business days' notice.

I, (please print name) _____, the legal owner (or authorized agent) of the property to be discontinued do hereby order in writing, the discontinuance of trash removal for the location listed above by method of removing the polycart as of the date requested above or the date this completed and signed form is returned to the Town of Oologah, whichever is later. I also understand that all charges for trash prior to that date are charges for which I am liable. If any trash bill for this address is not paid, the service may be discontinued with penalties added, a lien may be placed against the property or other legal steps as necessary will be taken. Please be advised that it is unlawful for any person except authorized Town employees to remove polycart from a residence. Tampering with Town equipment will result in fees being applied to the property water bill and non-payment of these fees will result in the service being disconnected. Personnel are available to replace polycarts at a residence Monday-Friday from 8am to 4pm with 24 hour notice. Please plan accordingly.

I state under penalty of perjury that I have read and understand all information herein and that this discontinuance is voluntary. I also contend that there is not a tenant occupying said residence and that the house will be vacant on the date I have requested to discontinue service.

Owner's Signature: _____ Date: _____